

PROVIDER/DIRECTOR		FACILITY NAME		FACILITY TYPE: FCCH		HOURS: Mon: 07:30AM - 05:30PM Tues: 07:30AM - 05:30PM Wed: 07:30AM - 05:30PM Thur: 07:30AM - 05:30PM Fri: 07:30AM - 05:30PM	
SHEILA CHRISTENSON		3C'S DAYCARE CENTER		DATE 01/27/2020		TIME 10:04 AM	
STREET ADDRESS		CITY		TELEPHONE NUMBER		CAPACITY	
1209 CHARLES AVE		Worland		307-431-8199		10	
ASST. DIRECTOR'S NAME /INFANT DIRECTOR				NUMBER OF INFANTS ENROLLED			
				0			
Reason for visit: <input checked="" type="checkbox"/> Facility Inspection <input type="checkbox"/> Compliance Monitoring							
CODES: C - Compliant V - Violation N - Needed TA - Technical Assistance NA - Not Applicable							
POSTING							
C	1.	License visibly posted.					
C	2.	Zoning Approval: (once, annual, none, other)					
C	3.	Emergency numbers posted.					
C	4.	Evacuation floor plans and procedures posted by all exits.					
MEDICATION AND FIRST AID							
NA	5.	All medications safely stored. Medications are administered according to licensing requirements. (diaper bags)					
C	6.	First Aid kit is complete and available. (Also includes travel kits.)					
SUPERVISION/NAPPING							
C	7.	FCCH/FCCC: Awake infants and toddlers must be directly supervised by staff at all times.					
C	8.	FCCH/FCCC: Children in Kindergarten or under 6 years old are directly supervised outside.					
C	9.	FCCH/FCCC: Children 6 and over in adjacent fenced outdoor areas if direct access, staff can clearly hear what happens and is attentive, moving from one area to the other every couple of minutes.					
C	10.	FCCH/FCCC: Napping Children: Not within sight, must be within easy hearing distance and be checked on every few minutes. Once awake all requirements are to be met.					
C	11.	FCCH/FCCC: All children on the same level of staff at all times.					
NA	12.	CCC: Children are directly supervised by staff in each approved area of the facility.					
NA	13.	CCC: Napping children: At least one staff directly supervising napping children. Staff numbers maintained within facility to meet overall staff:child ratios.					
C	14.	Infants are placed on a firm flat surface, on their back to sleep, without anything over their head or face, nothing placed in the crib, bassinet, or playpen, no swaddling without a written statement and instructions, a sleeper or sack available with instructions. Infants are actively supervised every 5 minutes to see the infant's face and observe color and breathing.					
C	15.	Cots or pads are spaced at least 2 feet apart on all sides.					
C	16.	Cribs are spaced 3 feet apart on all sides and are compliant with CPSC standards.					
C	17.	Storage/Separate bedding is available for rest time.					
C	18.	Bedding is washed once a week or more often as needed.					
HEALTH AND SAFETY							
NA	19.	Commercial Constant Air Inflatable Devices have parental permission slips on file.					
C	20.	Unapproved areas of the facility are inaccessible to children.					

C	21.	Play areas, equipment, and toys shall be maintained in a clean, uncluttered, safe condition and free of hazards.
C	22.	Toys shall be suitable for age and development.
C	23.	Porches, steps, stairs and walkways are in good repair and safe condition and free of clutter.
C	24.	Window wells are covered, but don't impede egress or allow for entrapment.
C	25.	Potentially dangerous items shall be inaccessible.
C	26.	Cords and ropes are inaccessible.
C	27.	Stairs, decks, and elevated porches shall have sturdy railings and child safety gates.
C	28.	Proper heating, ventilation, lighting.
C	29.	Unused electrical outlets shall be covered with safety caps or are tamper resistant.
C	30.	Receptacle(s) with tight fitting lids are available for garbage disposal.
C	31.	Hot appliances shall be inaccessible.
C	32.	Disinfectant/ test strips present and in use in food prep and dining area.
C	33.	Heating appliances and electric fans shall be screened or not used.
NA	34.	Swimming and Wading Pools have parental permission slips. Check other Water Hazards.
NA	35.	Hot Tubs, Spas and Full Sized Trampolines.
NA	36.	Storage of weapons, ammunition, gunpowder, and archery equipment.
C	37.	Tobacco, Drug, & Alcohol Policy.
C	38.	Operable telephone or cell phone is available.
C	39.	Awake infants and toddlers are not confined to cribs, playpens, car seats, swings, high chair, and carriers or in one position for excessive periods of time.
C	40.	Infants shall be provided with a designated and safe play area.
NA	41.	Overnight Care requirements shall be met if overnight care is provided.
C	42.	Floors, walls, and window coverings are kept clean.
C	43.	Wet or soiled clothing, including disposable undergarments are changed promptly and clean clothing for emergency is available.
C	44.	Diaper changing area is sanitary and within 12 feet of hand washing sink. Disinfectant is readably available.
C	45.	Children and staff wash their hands as required.
C	46.	Toys, phones, doorknobs, door casings, handles and railings must be cleaned and sanitized once a week or whenever visibly soiled. Food serving surfaces shall be sanitized before and after each use.
C	47.	Dirty laundry shall not be accessible to children.
C	48.	A sturdy stool, soap, and single service hand towels are available to children at hand-washing sink.
C	49.	Outdoor/Indoor play areas, equipment and surfacing are in safe condition.
C	50.	Outdoor/Indoor play areas, space used at least one (1) time per day for at least 30 minutes.
NA	51.	Vehicle used to transport children shall be maintained in safe condition and comply with all applicable motor vehicle laws.
C	52.	Media, including movies and internet sites that are rated higher than PG shall be inaccessible to children.

C	53.	Fire exits are clear and exit doors remain unlocked or have locks allowing all parties to safely exit.
RECORD KEEPING		
C	54.	Attendance records are maintained/verified by staff (sign in/sign out sheets available).
C	55.	Current Fire Inspection Report. Completed: 12/13/2023 Expires: 12/13/2024 Completed: 12/13/2023 Expires: 12/13/2024
C	56.	Current Sanitation Report. Completed: 10/28/2020 Expires: 10/28/2021
NA	57.	Current Well-water Test Results.
C	58.	Policy statements and Emergency Preparedness plan is on file and given to parents. If changes in policy, new copies are received.
C	59.	Required injury/Illness/Incidents are reported and kept on file.
NA	60.	Explain the role of your board of directors and has the chairperson changed.
C	61.	Infant documentation for diapering and feeding is made available to parents.
C	62.	Menus are current and available for parental review.
C	63.	Name of food program provider belongs to: Wildwood
C	64.	Written record(s) of emergency preparedness drills are complete and available.
C	65.	Confidentiality.
C	66.	Children's names, pictures and any other information shall have parental permission for use.
C	67.	All equipment and products used in child care facilities shall be used per manufacturer instructions. Manufacturer instructions/guidelines, including but not limited to Indoor/Outdoor equipment, Cribs, Sleepers/Sleep Sacks shall be on file.
FOOD PREPARATION/CARE/SERVICE		
	68.	Food prepared and served is of sound condition and approved source (no wild game)
	69.	No "home-canned" food
	70.	Pasteurized eggs, egg products and juice (children 9 and under)
	71.	Milk and milk products Pasteurized and Grade A Quality standards - including dry (½ or 1 gallon for serving and no reuse of milk, refrigerate after pour) No dry powdered milk for drinking
	72.	Sufficient cold and hot storage equipment present for potentially hazardous food
	73.	Refrigerator food contents held at or below 41 degrees
	74.	Freezer food maintained in frozen condition at or below 32 degrees
	75.	Are potentially hazardous prepared foods held at or above 135 degrees.
	76.	Food is cooked to the proper internal temperatures
	77.	Beef roast 140
	78.	Steak/ chops /fish 145
	79.	Ground beef and pork 155
	80.	Poultry and stuffed meats/ all leftovers 165
	81.	In refrigerator 41 degrees F or lower
	82.	Under potable water @ 70 degrees F or lower

	83.	Microwave
	84.	Food protected from contamination
	85.	No unwrapped leftovers
	86.	Food storage (clean, covered, labeled) at least 6" above the floor
	87.	Cross-contamination prevention: least possible manual contact with clean & sanitized surfaces and utensils.
	88.	Food preparation and service surfaces are constructed with safe materials and are in good repair (corrosion resistant, cleanable, durable)
	89.	Food preparation and service surfaces are cleaned and sanitized
	90.	Adequate lighting, vent covers, wall-mounted fans, and similar equipment in good repair
	91.	Hair control for food prep practiced

EQUIPMENT STORAGE, CLEANING & SANITIZING

	92.	All equipment and utensils for food preparation and service are cleaned & sanitized and stored 6" above floor level
	93.	Warewashing method: with a water temp reaching a minimum of 150 degrees.
	94.	3 compartment sink with sanitizing basin Air drying sanitizer strength:
	95.	Sanitizer is mixed at the proper strength (50-100ppm Chlorine/ 200ppm QuaternaryAmmonia/ or according to product label)
	96.	Single-service articles store 6" above floor level
	97.	No reuse of single-service articles
	98.	Toys are sanitized no less than weekly or more often if visibly soiled.

PHYSICAL FACILITIES

	99.	Floors, floor coverings, walls, wall coverings, and ceilings in good repair and not soiled
	100.	Sufficient ventilation in all rooms
	101.	Lead-based paint does not exceed dust levels

RESTROOMS

	102.	Soap and single service towels are available in the restroom.
	103.	Hot water at the handwashing sink does not exceed 120 degrees F (minimum temp 60 degrees F)
	104.	Handwashing sinks are 24-36" in height and located in or adjacent to restrooms
	105.	A covered garbage receptacle is available in the restroom
	106.	A ratio of 1:4 potty training chairs is utilized for children who are potty training.

DIAPER CHANGING AREAS

	107.	The diaper changing area is within 12 feet of the handwashing sink
	108.	Hand washing is done immediately before and after changing diapers
	109.	Changing pad good condition & clean
	110.	Sanitizer available in diaper changing area and used after every change (proper strength: 100-200 ppm Chlorine/ 200ppm quantaray ammonia/ or according to product label)
	111.	Proper disposal (covered garbage receptacle)

LIQUID & SOLID WASTE DISPOSAL

	112.	Public sewage system or DEQ approved system
	113.	Garbage storage covered, clean, lined, durable, cleanable and insect & rodent proof

ANIMALS

	114.	Excluded from food prep, dishwashing and dining areas (including dishes and litter boxes, etc.)
	115.	Pet vaccination or psittacosis tests (for birds) current and available
	116.	Only allowed animals (domestic dog, cat, ferret, ungulate, pet rabbit, pet rodent, aquarium fish, non-psittacine cage and aviary birds). No wild, aggressive or potentially harmful animals. No contact with ferrets, baby chicks, baby ducks (children under 5). No bats, raccoons, skunks and wild carnivores (including dead animals).

PEST CONTROL

	117.	Insect and rodent control measures in place
	118.	Approved methods: stick-um fly strips, electronic killing devices and other non-toxic methods or pesticides
	119.	Doors and windows effectively protect against all insects and rodents. Screen material less than 16 mesh to the inch

HEALTH REQUIREMENTS

	120.	No person with communicable disease present
	121.	Exclusion of ill staff and children as per rules
	122.	Policy for notifying parents of ill children
	123.	Policy for notifying parents and staff of exposure to a communicable disease
	124.	Plan for separation and supervision of child seriously or suspiciously ill with a communicable disease
	125.	Plan for separation of staff seriously or suspiciously ill with a communicable disease
	126.	Report communicable diseases to the public health office

Comments:

Attendance is kept in a notebook. Outdoor space is snow covered. Received renewal application, renewal fee and staff summary. Viewed added expulsion policy. Showed Sheila sample child record forms on DFS website.

69. Child Records Notes

Child J.S. DOB 4/2016 is missing information.

70. Staff/Volunteer Record Notes

Staff summary is complete. Sheila is only staff.

71. Staff Child Ratios and Supervision

2-1YO, 2-2YO, 3-3YO, 2-4YO, 1-5YO= 10 children : 1 staff. Sheila is only staff. Closes if needed.

Licenser Signature: _____

Date: _____

Director Signature: _____

Date: _____

STATE OF WYOMING
Department of Family Services

CCL-301

STATEMENT OF CHILDCARE ALLEGATIONS

Notice To: SHEILA CHRISTENSON
Facility Name: 3C'S DAYCARE CENTER
Site Address: 1209 CHARLES AVE
City/State/Zip: Worland, WY 82401

CPL-45001

The Department of Family Services has received a complaint alleging violations of the Wyoming Child Care Rules or Certification Law. The Department is legally mandated to investigate all child care complaints. This complaint was received on: 01/27/2020.

The Department requests your cooperation. In the absence of such cooperation, the Department may take whatever steps necessary to assure the safety of the children.

The Department's information may be shared with authorized individuals or agencies which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

The Department is not permitted to reveal the name of the person who made the original complaint(s).

Information is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

Reported Allegation:

1. Regulation: Chapter 4. General Requirements

Section 10. Records

(d) Individual child's records shall be in place before a child is left in care and shall include:

(vii) Immunization records as required by W.S. 14-4-116 and the Department of Health, Immunization Program, except for school age children who are attending public school. In programs that are operated on a drop-in basis, immunization records for children are not required, but recommended to be on file. If attendance on a drop-in basis exceeds 30 calendar days, immunization records are required;

Explanation: Child file is missing identifying information for both parents, doctor and dentist information, emergency medical consent and immunization records.

If you have any questions regarding the matter, contact the Facility Licenser for your county at the address listed below:

Licenser: Amanda Jarrett
Address: 1501 Stampede Ave Unit 9009
City/State/Zip: Cody WY 82414
Phone: 307-587-6246 ext 31
Email: amanda.jarrett1@wyo.gov

Licenser Signature: _____

Date: _____

Director Signature: _____

Date: _____

cc: Licenser
Director/Provider