

**Notice of Findings**

**Notice To:** Patricia M Lindell - Director

**Facility Name:** Academy Kidz LLC

**Owner:**

**Site Address:** 1273 Wendy Lane

**City/State/Zip:** Cheyenne, WY 82009

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/22/2019, and investigated by Denise J Holte

A statement of childcare allegation, CPL-44504, was provided on 10/22/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation:

Chapter 4. General Requirements

Section 2. Capacity/Supervision Requirements

(b) Staff:child ratios and supervision requirements as described in this chapter shall be maintained at all times.

Explanation of Findings: It was observed that on October 22, 2019 the facility was out of compliance with staff:child ratio requirements. One staff member was alone with one infant, 3 one year olds, 2 two year olds, 2 three year olds, 1 four year and 1 five year old.

Action Required: Immediately cease the practice of allowing staff members to be out of compliance with staff:child ratio requirements. Ensure that all staff members understand staff:child ratio requirements and how children under the age of two impact ratios. Complete the enclosed corrective action plan detailing how the facility will maintain compliance with staff:child ratio requirements at all times in the facility.

Corrective Action Plan Due Date: 11/13/2019

Corrective Action Plan Achieved Date: 12/31/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Received compliant Corrective Action Plan. Facility has

rearranged lunch breaks, schedules and the doors to the areas children can use are now being left open at all times.

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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CC: