

Notice of Findings

Notice To: Lisa Alvarado - Director

Facility Name: Lisa's Day Care

Owner:

Site Address: 2511 Sagewood Ave.

City/State/Zip: Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/16/2018, and investigated by Teddie Schrayner

A statement of childcare allegation, CPL-41023, was provided on .

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation:

Chapter 4. General Requirements

Section 10. Records

(d) Individual child's records shall be in place before a child is left in care and shall include:

(vii) Immunization records as required by W.S. 14-4-116 and the Department of Health, Immunization Program, except for school age children who are attending public school. In programs that are operated on a drop-in basis, immunization records for children are not required, but recommended to be on file. If attendance on a drop-in basis exceeds 30 calendar days, immunization records are required;

Explanation of Findings: Explanations for finding of non compliance. At the 01/16/2018 Facility Inspection it was observed that there were several children's records that were missing immunization records.

Action Required: Please obtain copies of all missing immunization records for all children enrolled. Also please submit a corrective action plan to the Licensing Office showing how in the future you will assure that all children's records are complete and up to date, per Licensing Rules.

Corrective Action Plan Due Date: 01/28/2018

Corrective Action Plan Achieved Date: 01/28/2018

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Corrective Action Plan received showing corrections that will be made to avoid any future violations.

2. Finding: Non-Compliant

Regulation:

Chapter 4. General Requirements

Section 10. Records

(d) Individual child's records shall be in place before a child is left in care and shall include:

(xi) Written authorization from parent(s) or guardian(s) for emergency medical care; and

Explanation of Findings: Explanation of finding of non compliance. At the 01/16/2018 Facility Inspection it was observed that there were several children's records that were missing emergency medical consent.

Action Required: Please obtain copies of emergency medical release consent forms for all children and place in their files. Also, please submit a corrective action plan to the Licensing Office showing how you will assure that all children's records are current and up to date, at all times, for all children per Licensing Rule.

Corrective Action Plan Due Date: 01/28/2018

Corrective Action Plan Achieved Date: 01/28/2018

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Corrective Action Plan received showing corrections that will be made to avoid any future violations.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Teddie Schroyer

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CC: