

Notice of Findings

Notice To: Jennifer L Moore - Director

Facility Name: Silly Bear Academy, LLC

Owner: Willie Moore

Site Address: 117 W. 5th

City/State/Zip: Cheyenne, WY 82007

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 06/04/2018, and investigated by Denise J Holte

A statement of childcare allegation, CPL-4503, was provided on 06/15/2018.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 2. Capacity/Supervision Requirements

(m) There shall be at least one (1) adult staff supervising the care of children at all times.

Reason: It was reported that on 5/25/2018 a child was alone in the room next to the kitchen.

Explanation of Findings: The findings of this investigation support that a child was in the classroom that is now used for storage for 2-4 minutes unsupervised on 5/25/2018. Staff were available and were told that they had the child in their care when transitioning outside from another classroom as supported by interviews.

Action Required: The immediate issue has been corrected by installing a child safety lock on the door knob. Licensing is requiring the following to ensure that future incidences regarding a lack of supervision do not occur. 1. Complete the enclosed corrective action plan (CAP) and submit to licenser on or before 7/5/2018. 2. The licenser will/will not approve the CAP. This is a plan to ensure improved safety measures. 3. Please include methods that will work at your facility to document changes to classroom attendance that are clear to all staff as their supervision responsibilities change throughout the day and transitions occur that require those changes. 4. Once the CAP is approved you will have 14 days to implement the plan at your facility. Please contact me with any questions that you may have during this

process. Thank you.

Corrective Action Plan Due Date:
Corrective Action Plan Achieved Date:
Compliance Due Date: 07/10/2018
Compliance Achieved Date: 07/12/2018

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Denise J Holte
Address: 1510 East Pershing Blvd
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Phone: 307-777-5175
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Licenser Supervisor: Regien Hasperhoven
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Phone: 307-857-9281
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CC:

Willie Moore - Owner