

Notice of Findings

Notice To: Kami Smith - Director
Facility Name: TONGUE RIVER CHILD'S PLACE
Owner:
Site Address: 84 DAYTON STREET
City/State/Zip: Ranchester, WY 82839

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 06/19/2019, and investigated by Kristi Bennick

A statement of childcare allegation, CPL-4756, was provided on 06/21/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 2. Capacity/Supervision Requirements

(m) There shall be at least one (1) adult staff supervising the care of children at all times.

Reason: It was reported that unqualified staff have been left alone with children.

Explanation of Findings: A finding of non-compliance is based on staff interviews and records showing that staff was used in ratios without supervision of a qualified staff before pre-service training and facility orientation was complete.

Action Required: Please submit corrective action plan stating how you will maintain compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date: 08/05/2019

Compliance Achieved Date: 08/01/2019

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

Reason: It has been reported that Annie Kerns and Tara Underwood have not completed all requirements to be at the facility and act as staff.

Explanation of Findings: A finding of non-compliance is based on records and interviews with staff showing that Annie Kerns and Tara Underwood began working in the facility on 6/14/19 before fingerprint results returned on 6/18/19.

Action Required: Please submit corrective action plan stating how you will maintain compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date: 08/05/2019

Compliance Achieved Date: 08/01/2019

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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CC:

Rachel Carlson - Board President