

**Notice of Findings**

**Notice To:** Shanna Sheue - Director  
**Facility Name:** Rocky Mountain Kids  
**Owner:**  
**Site Address:** 35 E Simpson ,PO Box 2358  
**City/State/Zip:** Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/30/2020, and investigated by Kelli Dunne

A statement of childcare allegation, CPL-4896, was provided on 02/12/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 7. Rules for Certification Of A Child Care Center (CCC)

Section 2. Capacity/Supervision Requirements

(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Reason: On 1/30/2020 a report was received by licenser KD that within the past 4 months a person observed infants being left without adult staff in the infant the room.

Explanation of Findings: Through interviews and evidence found during the investigation on 2/12/2020, it was established that, within the past four months, infants have occasionally been without adult staff supervision in the infant room. Childcare Licensing Rules require direct supervision, which is defined as being "within sight and sound."

Action Required: The practice of leaving children unsupervised needs to stop immediately. A Corrective Action Plan needs to be developed outlining how this will not happen in the future.

Corrective Action Plan Due Date: 02/28/2020  
Corrective Action Plan Achieved Date: 02/27/2020  
Compliance Due Date: 02/12/2020  
Compliance Achieved Date: 02/12/2020

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Kelli Dunne  
Address: 631 Washington, PO BOX 336  
City/State/Zip: Afton WY 83110  
Phone: 307-249-5848  
Email: kelli.dunne@wyo.gov

Licenser Supervisor: Michelle Lala  
Address: 1510 East Pershing Blvd  
City/State/Zip: Cheyenne WY 82001  
Phone: 307-777-5151  
Email: Michelle.Tucker1@wyo.gov

CC: