

Notice of Findings

Notice To: KAY STEERS - Director

Facility Name: Nana's House

Owner: Kay Steers

Site Address: 999 South 5th

City/State/Zip: Lander, WY 82520

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/23/2020, and investigated by Tresa King

A statement of childcare allegation, CPL-4894, was provided on 01/24/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Reason: Central Registry screen have expired for director and one staff/household member.

Explanation of Findings: It was observed by licensor Tresa King on 1/23/2020 that central registry screen for director and staff/household member hd expired as of 1/11/2020. Statement from director confirmed that new central registry screens have not been submitted to date. Facility has been open and operating without current central registry screens since 1/11/2020. Finding of non compliance is based on statement from director and confirmation from central registry files that new central registry screen have not been completed by the Wyoming Central Registry division.

Action Required: Submit new Central Registry Screen for expedite process. Complete Corrective Action Plan, detailing how you will track and submit annual central registry screens for staff/household members in a timely manner to ensure full compliance with the Wyoming Child Care Licensing Rules, Chapter4, Section 3. (e)

Corrective Action Plan Due Date: 01/30/2020

Corrective Action Plan Achieved Date: 03/26/2020

Compliance Due Date: 01/30/2020

Compliance Achieved Date: 01/24/2020

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Tresa King
Address: 877 N 8th Street W, Second Floor
City/State/Zip: Riverton WY 82501
Phone: 307-857-9282
Email: tresa.king@wyo.gov

Licenser Supervisor: Regien Hasperhoven
Address: 877 N 8th Street W, Second Floor
City/State/Zip: Riverton WY 82501
Phone: 307-857-9281
Email: Regien.Hasperhoven@wyo.gov

CC: